

**Capital Outlay Committee
Town of Norfolk
Thursday, February 16, 2006**

Attendees:

Kathy Lovell
Jim Tomaszewski
Jim Rayner
Ramesh Advani

Absent:

Archie Sterling
Jack Hathaway
Sean McCormick

Meeting came to order 6:15 pm; Meeting concluded 7:45 pm

Agenda:

1. Town Clerk
2. COA
3. DPW

Kathy informed us that Building Maintenance would be taking the DPW's place

Town Clerk

Marie Chiofolo presented

Requested to replace the voting booths at a cost of \$8,000 (high priority)
The old booths are bent, broken, and some are unusable - they have sharp metal on them and have caused injury. The new units would take 1/2 the time to set up and 1/2 the storage space

Requested a new voting machine at a cost of \$7,500 (low priority)

This would be a spare machine at this time and would be to replace the old machines purchased in 1998 in a timely manner

Marie indicated that there was \$6,000 left over on a voting machine account and \$4,400 left over from the town meeting expense account

COA

No one came to represent the COA

Building Maintenance

No one came to represent the department

The next COC meeting will be Thursday, March 2, 2006 at 6:15 PM