

**POLICY REGARDING SOLICITATION ACTIVITIES AT THE
TRANSFER STATION FACILITY**

PURPOSE: The purpose of this policy is to ensure solicitation activities at the Transfer Station are conducted in an orderly manner without interference with the public or facility operations. This policy is also intended to ensure the safety of persons conducting solicitations.

ANY AND ALL "SOLICITATION(s)" for the purpose of this policy means the selling or collection of goods and products and seeking donations.

- 1. Requests for solicitations must be made in writing on a standard application form available from the Selectmen's Office.**
- 2. Applications must be received by Thursday at 4:00 p.m. for consideration at the next Selectmen's meeting. Any organization or group operating or engaging in permanent solicitation activities at the Transfer Station must apply to the Board of Selectmen annually. A standard application must be submitted by January 15th for consideration by the Board.**
- 3. The Board of Selectmen will consider applications only from not-for-profit groups. Evidence of said status may be required as part of the application.**
- 4. Solicitations must be conducted so as not to obstruct the flow of vehicle traffic within the Transfer Station. The Highway Superintendent may designate an area within the Transfer Station to which all solicitations must be limited. Under no circumstances will solicitations be permitted in:
a - entrance to Transfer Station;
b - vehicle "back-up" zone to compactor units;
c - exit to Transfer Station.**
- 5. Children under the age of 14 conducting solicitations must be supervised by an adult at all times. Failure to provide adequate supervision, as determined by the Transfer Station operators, will be grounds for the suspension of activities. A maximum of four (4) people total - one (1) adult (21 or older) and three (3) children will be allowed. No children under the age of 7 may participate. The Board of Selectmen may limit the number of organizations and groups conducting solicitations at one time.**
- 6. No solicitations will be permitted except as approved by the Board of Selectmen in writing.**
- 7. The Board of Selectmen may establish special conditions, deemed in the Town's best interest, as part of any approval issued.**

ADOPTED BY BOARD OF SELECTMEN: December 5, 1994

Girard St.Amand, Chairman John J.Cyzewski, Clerk James R. Giefried, Member

