Town of Norfolk
PARKING PERMIT APPLICATION

PLEASE PRINT LEGIBLY

Name: _____ Home Phone: _____
Address:_____ Work Phone: _____
_____ Cell Phone: _____
_____ Email Address:_____

Car #1
Plate Number: _____ Make: _____Model: _____Color:_____
Car #2
Plate Number: _____ Make: _____ Model: _____Color:_____

I hereby agree to the terms listed below.

_____ _____
Signature Date

TERMS AND AGREEMENT
OLD TOWN HALL MBTA COMMUTER PARKING PERMIT

- The annual fee for the parking permit will be $75.00.
- Each permit granted will be authorized for one (1) car per household. An additional sticker for a car registered at the same residence may be purchased for $5.00. Only one (1) car per permit may be parked in the parking lot at a time.
- Permits will be annual permits for Norfolk residents only. Cars must be registered in the State of Massachusetts. They will be effective on October 1st and expire on September 30th of the following year.
- **PLEASE NOTE ONLY ONE (1) APPLICATION PER HOUSEHOLD WILL BE ENTERED INTO THE LOTTERY**.
- Applications must be received at the Board of Selectmen/Town Administrator's Office on or before Monday, September 12, 2011.
- No application received after the close of business (6 p.m.) on Monday, September 12, 2011 will be eligible for the Lottery.
- A lottery of all eligible permit applications will be held on Tuesday, September 13, 2011.
- Permit stickers must be placed on the back of the rearview mirror of the vehicle and visible at all times that the vehicle is parked in the Town Lot.
- If you sell your vehicle, you need to remove your sticker and put it on your new vehicle. If you do not, a $5 fee will be charged for a new sticker.
- No refunds will be processed.
- No overnight parking will be allowed.
- Parking will be in lined commuter spaces only.
- No commuter parking will be allowed in Recreation spaces.
- The Town of Norfolk is not responsible for damaged or stolen vehicles.
- Plowing of the parking lot during snowstorms will be done at the availability of the DPW personnel.
- Any vehicle deemed to be in violation of these rules and regulations may be ticketed and/or towed at the owner's expense.

If you have an interest in parking more than one vehicle from your household, please contact our office.

This permit does NOT fall under the jurisdiction of the Norfolk Police Department. This permit is issued by the Norfolk Board of Selectmen and all concerns, including parking tickets, should be addressed to the Selectmen's Office.

Please return completed application to the Board of Selectmen's Office, One Liberty Lane, Norfolk, MA 02056. If you have any questions, please contact the Selectmen's Office at 508-440-2855.